FORWARD PLAN
Forward Plan April 2016 to July 2016

COUNCILLOR ANDREW MOBBS
LEADER OF THE EXECUTIVE

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

Whilst the majority of the Executive's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private. This is because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items which are proposed to be considered in private are marked as such along with the reason for the exclusion in the list below.

If you would like to make representations or comments on any of the topics listed below, including the confidentiality of any document, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ. Alternatively you can phone the contact officer on (01926) 456114. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally at the meeting. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

(784)

Section 1 – The Forward Plan April 2016 to July 2016						
Topic and Reference	**Purpose of report**	**If requested by Executive –date, decision & minute no.**	**Date of Executive, Committee or Council meeting**	**Publication Date of Agendas**	**Contact Officer & Portfolio Holder**	**External Consultees/ Consultation Method/ Background Papers**
6 April 2016						
Whitnash Community Hub (Ref 741)	To receive information following the feasibility study of a Whitnash Community Hub		~~Executive 13/1/16 R5 10/2/2016 R4~~ Executive 6/4/2016	29.3.2016	Andrew Jones Cllr Mrs Grainger	
Rural Urban Community Initiative Scheme applications (ref 760)	Consider applications for Rural and Urban Initiative Grants		Executive 6/4/2016	29.3.2016	Jon Dawson Cllr Whiting	
Customer Contact Review (Ref 752)	To consider a report regarding the future of this role. This report will be private and confidential because it contains information about an individual.		Executive ~~13/1/16 R4 9/3/2016~~ 6/4/2016	29.3.2016	Tracy Dolphin Cllr Mobbs	
HQ Relocation (Ref 742)	Part A and B reports regarding the future location of the Council's HQ.		Executive ~~13/1/16 Reason 3 9/3/2016 Reason 3 & 5~~ 6/4/2016	29.3.2016	Duncan Elliott Cllr Mobbs	Executive papers – 30/09/2015
St Mary's Lands Masterplan (Ref 783)	To seek approval to go out to public consultation on the proposals developed by the St Mary's Lands Working Party	Executive in November 2015	Executive 06/04/16	29.03.16	Chris Elliott, Cllr Cross	St Mary's Lands Working Party which is made up of representatives from various

						organisations.

May 2016 – No Meeting of the Executive

2 June 2016						
Guy Road Housing Development (Ref 750)	A project to develop new homes in Kenilworth		Executive ~~9/3/2016~~ 2/6/2016 Reason 2	24/5/2016	Matt Jones Cllr Phillips	
New Rent Arrears Policy (Ref 748)	To seek approval of new rent arrears policy for WDC Council Tenants		~~Executive 6/4/2016~~ Executive 02/06/16 Reason 1	24/5/2016	Jacky Oughton Cllr Phillips	
Council Development Company (Ref 727)	To consider a report on establishing a Council Development Company		Executive ~~9/3/2016~~ 2/6/2016 Reason 2	24/5/2016	Andy Thompson Cllr Phillips	
Improved Fire Alarm Systems – Sheltered Housing	To request approval to further upgrade fire alarm systems in sheltered housing		Executive 2/6/2016	24/5/2016	Jacky Oughton Cllr Phillips	
Asset Management Strategy (Ref 641)	To propose an Asset Management Strategy for all the Council's buildings and land holdings. (Moved Reason 6 Seeking further clarification on implications of report)		~~5 November 2014~~ ~~Executive (03/09/15)~~ 2/6/2016	24/5/2016	Bill Hunt Cllrs Coker & Mobbs	

29 June 2016						
Final Accounts (Ref 762)	To report on the Council's outturn position for both revenue and capital		Executive 29/9/2016	21/6/2016	Jenny Clayton Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 761)	Consider applications for Rural and Urban Initiative Grants		Executive 29/6/2016	21/6/2016	Jon Dawson Cllr Whiting	

27 July 2016						
Rural Urban Community Initiative Scheme applications (Ref 763)	Consider applications for Rural and Urban Initiative Grants		Executive 27/7/2016	19/7/2016	Jon Dawson Cllr Whiting	
Budget Review Quarter 1 to include financial projections (Ref 764)	To Report on the latest financial prospects for the current and future 5 years		Executive 27/7/2016	19/7/2016	Andy Crump Cllr Whiting	
Investment in Leisure Centres (745)	To consider final plans, costs and associated studies and planning applications relating to the proposed investment at St Nicholas Park and Newbold Comyn Leisure Centres	Nov 4th 2015	Executive 27/7/2016	19/7/2016	Rose Winship Cllr Mrs Gallagher	The report is the culmination of project to expand these 2 leisure centres. Consultation with users through the Planning process and dialogue with clubs and national governing bodies of sport. Various reports from June 2014 onwards.

Section 2 Key decisions which are anticipated to be considered by the Council between September 2016 and February 2017						
Topic and Reference	**Purpose of report**	**If requested by Executive –date, decision & minute no.**	**Date of Executive, Committee or Council meeting**	**Publication Date of Agendas**	**Contact Officer & Portfolio Holder**	**External Consultees/ Consultation Method/ Background Papers**
1 & 28 September 2016						
Annual Benefit Fraud Report (Ref 765)			Executive 1/9/2016	31/8/2016	Andrea Wyatt Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 766)	Consider applications for Rural and Urban Initiative Grants		Executive 28/9/2016	20/9/2016	Jon Dawson Cllr Whiting	
Fees and Charges (Ref 770)	To propose the level of fees and Charges to be levied from 2nd January 2016		Executive 28/9/2016	20/9/2016	Andy Crump Cllr Whiting	
2 & 30 November 2016						
Rural Urban Community Initiative Scheme applications (Ref 778)	Consider applications for Rural and Urban Initiative Grants		Executive 30/11/2016	22/11/2016	Jon Dawson Cllr Whiting	
Rural Urban Community Initiative Scheme applications (Ref 779)	Consider applications for Rural and Urban Initiative Grants		Executive 2/11/2016	25/10/2016	Jon Dawson Cllr Whiting	
HRA Budgets 2016/17	To Consider the following year revenue budgets for the HRA.		Executive		Mike Snow Peter	

REF 780			30/11/2016	22/11/2016	Phillips	

5 January 2017 – No scheduled reports at this time.

8 February 2017						
Appointment of leisure management operator (It is anticipated that part of this report will be confidential) (Ref 771)			Executive ~~30/11/2016~~ Reason 4 8/2/2017	31/1/2017	Rose Winship Cllr Gallagher	Executive Nov 2015 Council and Executive 13/1/2016 Full OJEU procurement

Section 3 Key decisions which are anticipated to be considered by the Council but the date for which is to be confirmed						
Topic and Reference	**Purpose of report**	**History of Committee Dates & Reason code for deferment**	**Contact Officer & Portfolio Holder**	**Expansion on Reasons for Deferment**	**External Consultees/ Consultation Method/ Background Papers**	**Request for attendance by Committee**
Council Housing Asset Management Policy (Ref 774)	To request approval of the 'Council Housing Asset Management Policy – Disposal of Property'		~~Executive 6/4/2016~~ Reasons: 2, 4, 5	Awaiting outcome of Housing & Planning Bill which may influence the design and implementation of property disposals	Andy Thompson Cllr Phillips	
Private sector housing grants policy (Ref 658)	To propose a revised policy for the allocation of grant funding for private residents		Abigail Hay Cllr Phillips	This will come forward in due course once the Future of Housing Adaptations Service has been determined		TBC
Housing Revenue Account Business Plan (Ref 775)	To propose revisions to the Housing Revenue Account Business Plan		Andy Thompson Cllr Phillips	This will come forward when the Housing & Planning Bill, and associated regulations, have been approved by Parliament		
Aids and Adaptations Services (Ref 776)	To propose a new approach to providing aids and adaptations services for the residents of Warwick District		Abigail Hay Cllr Phillips	This will come forward when the option for a Warwickshire-wide service is sufficiently well developed to warrant consideration.		

Housing Related Support Services (Ref 777)	To propose new Housing Related Support services for tenants of the Council		Jacky Oughton Cllr Phillips			
HS2 Planning Applications (Ref 782)	Consideration of the process for handling planning applications related to HS2.		Gary Fisher Cllr Cross	This will come forward in due course once guidance has been issued		
Strategic Opportunity Proposal (Ref 712)	To update Members on the current position. It is anticipated that this report will be, in part, Confidential by virtue of the information relating to the financial or business affairs of any particular person (including the authority holding that information)		Chris Elliott Cllrs Mobbs, Coker, Phillips, Whiting, Cross & Gallagher	The Local Plan proposals have been subject to a number of public consultations and planning applications involved have also been subject to public consultation. The proposal has been the subject of discussion privately and confidentially with a number of agencies but especially with the County Council. Submission version of Local Plan; Planning Application (W/14/1076); Planning Application (W/14/0967); Report		

Section 4 – Items which are anticipated to be considered by the Executive but are NOT key decisions						
Topic and Reference	**Purpose of report**	**If requested by Executive – date, decision & minute no.**	**Date of Executive, Committee or Council meeting**	**Publication Date of Agendas**	**Contact Officer & Portfolio Holder**	**External Consultees/ Consultation Method/ Background Papers**
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 6/4/2016		Richard Barr Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 29/6/2016		Richard Barr Cllr Whiting	
Review of Significant Business Risk Register	To inform Members of the Significant Risks to the Council		Executive 28/9/2016		Richard Barr Cllr Whiting	

Delayed reports:
If a report is late, officers will establish the reason(s) for the delay from the list below and these will be included within the plan above:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

Details of all the Council's committees, Councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

The forward plan is also available, on request, in large print on request, by telephoning

(01926) 456114