Overview and Scrutiny Committee

Tuesday 10 September 2013

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Tuesday 10 September 2013 at 6.00pm .

Membership:

Councillor Mrs Blacklock (Chairman)

Councillor A Boad	Councillor Mrs S Gallagher
Councillor R Brookes	Councillor B Gifford
Councillor R Copping	Councillor B Gill
Councillor Ms J Dean	Councillor G Guest
Councillor B Dhillon	Councillor Mrs E Higgins
Councillor R Edwards	Councillor M Kinson
Councillor Mrs J Falp	Councillor Mrs J Knight

Agenda

1. **Emergency Procedure**

   At the commencement of the meeting, the emergency procedure for the Town Hall will be announced.

2. **Substitutes**

   To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*3. **Declarations of Interest**

   Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

   Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

   Members are also reminded of the need to declare predetermination on any matter.

   If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

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*4. **Minutes**

(A) To confirm the minutes of the meeting held on 9 July 2013
(Item 4A/Page 1)

(B) To confirm the minutes of the meeting held on 6 August 2013
(Item 4B/Page 1)

*5. **Comments from the Executive**

To consider a report from Civic & Committee Services. **(Item 5/Page 1)**

*6. **Forward Plan**

To consider the Forward Plan from October 2013 to January 2014
(To follow once the Forward Plan is published on 6 September 2013)

*7. **Review of the Work Programme**

To consider a report from Civic & Committee Services **(Item 7/Page 1)**

including:

(A) Task & Finish Group SEVs – verbal progress report from Councillor Brookes or Councillor Mrs Knight
(B) Meeting with Warwickshire County Council T & F Group re parking enforcement – verbal report from the Chairman
(C) Health Scrutiny Working Party – verbal progress report from Councillor Mrs Falp
(D) Feedback on Outside Appointments **(Item 7/Page 3)**
(E) To agree the draft report from the Chairman with proposals for Portfolio Holder reports to Overview and Scrutiny Committee
(Item 7/Page 3)
(F) To agree a timetable for Portfolio Holder reports to Overview and Scrutiny Committee
(G) Update on the Task and Finish Group, Dog Control Order report
(Item 7/Page 4)

*8 **Oakley Wood Crematorium Proposed Improvements**

To consider a report from Health & Community Protection **(Item 8/Page 1)**

*9. **Executive Agenda (Non Confidential Items and Reports) – Wednesday 11 September 2013**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

You are requested to bring your copy of that agenda to this meeting.
(Circulated separately)

*10. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within the paragraph 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

*11. **Executive Agenda (Confidential Items and Reports) – Wednesday 11 September 2013**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

You are requested to bring your copy of that agenda to this meeting.
(Circulated separately)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by the Council).

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For enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at o&scommittee@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING.