Cultural Services – Presentation to Overview & Scrutiny (November 2012)

Cllr Stephen Cross, Portfolio Holder for Culture, and Rose Winship, Head of Cultural Services will present an update on the workplan for Cultural Services at the meeting on 13th November.

The presentation will include a brief overview of the service area and a summary of the performance in the first 6 months of the year, before moving on to a more detailed presentation on the current projects being delivered by Cultural Services (Table 1). The presentation will conclude with a summary of the opportunities and challenges facing Cultural Services in the next 12 month with an opportunity for questions from members of Overview & Scrutiny.

Table 1:

Current Cultural Services projects and progress against milestones

Project	Progress	Original Milestones	Revised Milestones
Leisure Centre review of activity programmes and range of activities	Projects started 1st Oct 2012. Project Officer – 12 month contract to manage this project	Commence: April 2012 Report: Sept 2012 Commence: April 2013	Commence: Oct 2012 Report: Spring 2013 Commence: Sept 2013
Review of bowls provision	Bowls England Board recommending move to Leamington Spa from 2014 to membership at their meeting on 24th Nov. Project team established; timelines being developed for works	Original Report: July 2011 Further report: Aug 2012	Bowls England decision – 24th November 2012. Executive report – Dec 2012
Review the delivery of events in the district	Project commenced Aug 2012. Project Board established to oversee experiment. Successful delivery to date of various events including Food & Drink Festival, Warwick Mop; Fusiliers Parade. New booking forms and processes in development	Commence: April 2012 Report: June 2012 Commence: Aug 2012	Commence: Aug 2012 Final Report: May 2013

Targeted swim project	Project launched Nov 2011; to date 119 children through scheme all now swimming at least 10m. **Autumn term 2012** – Campion School and Roundoak **Jan 2013** – St Margarets, St Josephs, St Patricks **Future:** Priorsfield and St Johns (Kenilworth	Commence: April 2011 Report: July 2012 Commence: Sept 2011	Commence: Nov 2011
Proposed system for customer feedback	Purchase of Viewpoint kiosk to collect customer data; further work required in Business Support team on collating and reporting feedback Surveys completed to date: Castle Farm and St Nicholas gym refurbishments Abbey Fields refurbishment NCLC swimming lessons Annual surveys – Newbold; Royal Pump Rooms. Others planned: All sites annual surveys Panto Newbold pool refurbishment	Commence: April 2011 Commence: June 2011	Preparation: Early 2012 Implement: June 2012 (ongoing)
Phase II of sports and leisure staff restructure (Operational staff)	Project officer appointed for 12 months – this restructure will follow programme review	Commence: Oct 2012 Report: Summer 2013 Implement: Autumn 2013	On schedule

Sports Facilities Audit and Condition Survey	Consultants appointed and commenced audit June 2012; draft report due Autumn 2012. Report will inform Local Plan Initial feedback presented to CMT and senior officers. Sport England scenario modelling being commissioned to support Local Plan Condition surveys received for 4 main leisure centres to inform the Audit.	Commence: June 2012 Report: Autumn 2012	On schedule
Review of staffing structure at Royal Spa Centre and Town Hall	New manager in post at Spa Centre – working with Head of Cultural Services and HR to develop proposals which will see the 2 venues work in a more flexible and efficient way. Initial consultation with team and Unions commenced 1st Oct. Response with revised proposals and draft JD's issued.	Commence: Oct 2012 Report: Jan 2013	On schedule
Review of Art Gallery and Museum	Project team established, project scoped and purpose agreed. Within project team theme groups established to follow up specific areas of work	Commence: July 2012 Report: March/April 2013	On schedule