WARWICK DISTRICT COUNCIL	**Council** **9 August 2017**	**Agenda Item No. 13**

Title	**Councillor attendance at meetings 2016/17**
For further information about this report please contact	Graham Leach, Democratic Services Manager & Deputy Monitoring Officer, 01926 456114 or graham.leach@warwickdc.gov.uk
Wards of the District directly affected	None
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No
Date and meeting when issue was last considered and relevant minute number	May 2016
Background Papers	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality Impact Assessment Undertaken	No

Officer/Councillor Approval		
Officer Approval	**Date**	**Name**
Chief Executive/Deputy Chief Executive	26/7/2017	Chris Elliott
Head of Service		
CMT		
Section 151 Officer	26/7/2017	Mike Snow
Monitoring Officer	26/7/2017	Andrew Jones
Finance		
Portfolio Holder(s)		Andrew Mobbs

Consultation & Community Engagement	
All Group Leaders have been made aware of the contents of the report prior to publication.	
Final Decision?	Yes
Suggested next steps (if not final decision please set out below)	

1. Summary

1.1 The report presents to Council the attendance of Members at Council, Executive, Committee and Sub-Committee meetings during the municipal year 2016/17.

2. Recommendation

2.1 That Council notes the attendance of Members at Council, Executive, Committee and Sub-Committee meetings during the municipal year 2016/17.

2.2 That Council notes during the municipal year 2016/17 some Councillors had health problems that resulted in them being unable to attend meetings for a period of time.

3. Reasons for the Recommendation

3.1 At Council in February 2015, it was agreed that following the election in May 2015, Council would receive a report every six months detailing the attendances by Councillors every six months.

3.2 The report provides detail of the attendance of Councillors in their role as a member of the Council, Executive, Committees and Sub Committees at Warwick District Council.

3.3 Appendix 1 details the attendances of Councillors between 18 May 2016 and 10 May 2017. It should be noted that the half year report due in January 2017 was unable to be reported due to a technical issue within the Committee Management System, which has now been resolved.

3.4 Because of the fluidity of membership of Licensing & Regulatory Panels, only the number of meetings each Councillor has attended has been recorded and not when they substituted on or off a Panel. The report also includes details of substitute appearances by Councillors on to Committees but does not record which specific Committee they substituted onto.

3.5 The data is only recoded for attendance of Councillors in their role as a member of the Council, Executive, Committees and Sub Committees because these are the recognised formal meetings of the Council. These are the formal meetings which are recognised in law as a "meeting of the authority" which a Councillor must attend at least one every six months.

3.6 The data does not record when Councillors attended a meeting as a visitor for example a Portfolio Holder at a Scrutiny Committee or a Ward Councillor at Planning Committee because in these instances the Councillor was not a member of the formal meeting.

3.7 When last reported Council asked that those Councillors who had health issues during 2016/17 municipal year were identified so there could be an understanding as to why they did not attend as many meetings. These Councillors have been marked with an * in the table below. Council will be aware that Councillor Mann sadly passed away in late 2016 and for this reason his attendance record has not been included. Councillor will also note that Councillor Noone was elected to the Council on 1 December 2017.

3.8 If any Councillor believes there is an inaccuracy with their attendance record I would appreciate them contacting me prior to the meeting so that they can checked against records held and signed minutes.

4. Policy Framework

4.1 **Policy Framework** – The report does not impact on the Policy Framework of the Council.

4.2 **Fit for the Future** – The Council has a commitment to Openness and Honesty as one of its core values and the publication of this information contributes towards this.

5. Budgetary Framework

5.1 The report does not impact on the Budgetary Framework or the Budget.

6. Risks

There are limited risks associated with this report because it provides information already in the public domain via minutes of meetings and the Council's Website.

7. Alternative Option(s) considered

7.1 The report is for information and therefore the alternative options are limited. However, Councillors could suggest ways in which they would like the report to be presented in future.

Appendix 1

			Ward	Party	Meetings Attended	Possible Meetings
Martyn	Ashford*	Council	Aylesford	Conservative	6	8
Martyn	Ashford*	Finance and Audit Scrutiny Committee	Aylesford	Conservative	7	9
Martyn	Ashford*	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Aylesford	Conservative	0	1
Martyn	Ashford*	Licensing & Regulatory Committee	Aylesford	Conservative	4	5
Martyn	Ashford*	Licensing & Regulatory Panel	Aylesford	Conservative	9	9
Martyn	Ashford*	Planning Committee	Aylesford	Conservative	11	14
John	Barrott	Council	Sydenham	Labour Party	8	8
John	Barrott	Employment Committee	Sydenham	Labour Party	3	5
John	Barrott	Finance and Audit Scrutiny Committee	Sydenham	Labour Party	10	12
John	Barrott	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Sydenham	Labour Party	0	1
Alan	Boad	Overview and Scrutiny Committee	Crown	Liberal Democrat	8	10
Alan	Boad	Council	Crown	Liberal Democrat	7	8
Alan	Boad	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Crown	Liberal Democrat	0	1
Alan	Boad	Planning Committee	Crown	Liberal Democrat	12	14
John-Paul	Bromley	Council	Saltisford	Labour Party	5	8
John-Paul	Bromley	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Saltisford	Labour Party	1	1
John-Paul	Bromley	Overview and Scrutiny Committee	Saltisford	Labour Party	8	10
John-Paul	Bromley	Standards Committee	Saltisford	Labour Party	1	2
Felicity	Bunker	Employment Committee	Park Hill	Conservative	5	5
Felicity	Bunker	Council	Park Hill	Conservative	7	8
Felicity	Bunker	Planning Committee	Park Hill	Conservative	14	14
Felicity	Bunker	Standards Committee	Park Hill	Conservative	2	2
Noel	Butler	Executive	Aylesford	Conservative	8	11
Noel	Butler	Council	Aylesford	Conservative	5	8

Gordon	Cain*	Council	Manor	Conservative	4	8
Gordon	Cain*	Finance and Audit Scrutiny Committee	Manor	Conservative	5	12
Gordon	Cain*	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Manor	Conservative	1	1
Patricia	Cain	Council	St. John's	Conservative	6	8
Patricia	Cain	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	St. John's	Conservative	1	1
Patricia	Cain	Licensing & Regulatory Committee	St. John's	Conservative	2	5
Patricia	Cain	Licensing & Regulatory Panel	St. John's	Conservative	8	8
Patricia	Cain	Overview and Scrutiny Committee	St. John's	Conservative	6	10
Michael	Coker	Executive	Abbey	Conservative	10	11
Michael	Coker	Council	Abbey	Conservative	7	8
John	Cooke	Planning Committee	St. John's	Conservative	14	14
John	Cooke	Council	St. John's	Conservative	8	8
John	Cooke	Standards Committee	St. John's	Conservative	2	2
Stephen	Cross	Executive	Woodloes	Conservative	9	11
Stephen	Cross	Council	Woodloes	Conservative	7	8
Jacqueline	D'Arcy	Council	Emscote	Labour Party	6	8
Jacqueline	D'Arcy	Health Scrutiny Sub-Committee	Emscote	Labour Party	3	5
Jacqueline	D'Arcy	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Emscote	Labour Party	1	1
Jacqueline	D'Arcy	Overview and Scrutiny Committee	Emscote	Labour Party	4	10
Richard	Davies	Standards Committee	St. John's	Conservative	1	2
Richard	Davies	Council	St. John's	Conservative	4	8
Richard	Davies	Housing Appeals Review Panel	St. John's	Conservative	0	0
Richard	Davies	Licensing & Regulatory Committee	St. John's	Conservative	2	5
Richard	Davies	Licensing & Regulatory Panel	St. John's	Conservative	2	2

Ian	Davison	Council	Brunswick	Green Party	7	8
Ian	Davison	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Brunswick	Green Party	0	1
Ian	Davison	Overview and Scrutiny Committee	Brunswick	Green Party	6	10
Andrew	Day	Council	Bishop's Tachbrook	Conservative	8	8
Andrew	Day	Employment Committee	Bishop's Tachbrook	Conservative	4	5
Andrew	Day	Finance and Audit Scrutiny Committee	Bishop's Tachbrook	Conservative	1	3
Andrew	Day	Planning Committee	Bishop's Tachbrook	Conservative	13	14
Michael	Doody*	Council	Radford Semele	Conservative	6	8
Michael	Doody*	Employment Committee	Radford Semele	Conservative	5	5
Richard	Edgington	Council	Emscote	Conservative	5	8
Richard	Edgington	Health Scrutiny Sub-Committee	Emscote	Conservative	3	5
Richard	Edgington	Housing Appeals Review Panel	Emscote	Conservative	1	1
Richard	Edgington	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Emscote	Conservative	0	1
Richard	Edgington	Overview and Scrutiny Committee	Emscote	Conservative	8	10
Caroline	Evetts	Council	Clarendon	Conservative	5	8
Caroline	Evetts	Employment Committee	Clarendon	Conservative	2	3
Caroline	Evetts	Licensing & Regulatory Committee	Clarendon	Conservative	1	1
Caroline	Evetts	Standards Committee	Clarendon	Conservative	2	2
Judith	Falp	Council	Whitnash	Whitnash Residents Association	5	8
Judith	Falp	Finance and Audit Scrutiny Committee	Whitnash	Whitnash Residents Association	10	12
Judith	Falp	Housing Appeals Review Panel	Whitnash	Whitnash Residents Association	0	0
Judith	Falp	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Whitnash	Whitnash Residents Association	1	1
Judith	Falp	Licensing & Regulatory Committee	Whitnash	Whitnash Residents Association	3	5

Judith	Falp	Standards Committee	Whitnash	Whitnash Residents Association	2	2
Judith	Falp	Health Scrutiny Sub-Committee	Whitnash	Whitnash Residents Association	2	5
Judith	Falp	Licensing & Regulatory Panel	Whitnash	Whitnash Residents Association	6	6
Sue	Gallagher	Council	Arden	Conservative	5	8
Sue	Gallagher	Licensing & Regulatory Committee	Arden	Conservative	3	5
Sue	Gallagher	Licensing & Regulatory Panel	Arden	Conservative	8	8
William	Gifford	Council	Milverton	Liberal Democrat	5	8
William	Gifford	Finance and Audit Scrutiny Committee	Milverton	Liberal Democrat	10	12
William	Gifford	Housing Appeals Review Panel	Milverton	Liberal Democrat	2	2
William	Gifford	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Milverton	Liberal Democrat	0	1
William	Gifford	Licensing & Regulatory Committee	Milverton	Liberal Democrat	1	5
William	Gifford	Licensing & Regulatory Panel	Milverton	Liberal Democrat	7	7
Balvinder	Gill	Council	Sydenham	Labour Party	7	8
Balvinder	Gill	Licensing & Regulatory Committee	Sydenham	Labour Party	3	5
Balvinder	Gill	Standards Committee	Sydenham	Labour Party	2	2
Balvinder	Gill	Licensing & Regulatory Panel	Sydenham	Labour Party	5	5

Moira-Ann	Grainger	Council	Woodloes	Conservative	6	8
Moira-Ann	Grainger	Planning Forum	Woodloes	Conservative	0	2
Moira-Ann	Grainger	Executive	Woodloes	Conservative	8	11
Hayley	Grainger	Council	Milverton	Conservative	7	8
Hayley	Grainger	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Milverton	Conservative	1	1
Hayley	Grainger	Licensing & Regulatory Committee	Milverton	Conservative	2	5
Hayley	Grainger	Overview and Scrutiny Committee	Milverton	Conservative	5	10
Hayley	Grainger	Licensing & Regulatory Panel	Milverton	Conservative	5	5

Tony	Heath*	Council	Whitnash	Whitnash Residents Association	5	8
Tony	Heath*	Employment Committee	Whitnash	Whitnash Residents Association	0	5
Tony	Heath*	Planning Committee	Whitnash	Whitnash Residents Association	6	14
Rowena	Hill	Council	Abbey	Conservative	8	8
Rowena	Hill	Planning Committee	Abbey	Conservative	13	14
Rowena	Hill	Standards Committee	Abbey	Conservative	2	2
Daniel	Howe	Council	Newbold	Conservative	5	8
Daniel	Howe	Housing Appeals Review Panel	Newbold	Conservative	0	0
Daniel	Howe	Standards Committee	Newbold	Conservative	1	2
George	Illingworth	Licensing & Regulatory Committee	Abbey	Conservative	4	5
George	Illingworth	Council	Abbey	Conservative	7	8
George	Illingworth	Finance and Audit Scrutiny Committee	Abbey	Conservative	11	12
George	Illingworth	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Abbey	Conservative	1	1
George	Illingworth	Licensing & Regulatory Panel	Abbey	Conservative	7	7
Jane	Knight	Council	Clarendon	Labour Party	7	8
Jane	Knight	Housing Appeals Review Panel	Clarendon	Labour Party	0	0
Jane	Knight	Health Scrutiny Sub-Committee	Clarendon	Labour Party	3	5
Robert	Margrave	Council	Whitnash	Whitnash Residents Association	7	8
Robert	Margrave	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Whitnash	Whitnash Residents Association	1	1
Robert	Margrave	Overview and Scrutiny Committee	Whitnash	Whitnash Residents Association	8	10
Andrew	Mobbs	Executive	Park Hill	Conservative	9	11
Andrew	Mobbs	Council	Park Hill	Conservative	7	8
Andrew	Mobbs	Employment Committee	Park Hill	Conservative	2	5

Terry	Morris	Council	Saltisford	Conservative	5	8
Terry	Morris	Housing Appeals Review Panel	Saltisford	Conservative	0	0
Terry	Morris	Planning Committee	Saltisford	Conservative	8	14
Neale	Murphy	Council	Myton & Heathcote	Conservative	5	8
Neale	Murphy	Employment Committee	Myton & Heathcote	Conservative	2	5
Neale	Murphy	Licensing & Regulatory Committee	Myton & Heathcote	Conservative	3	5
Neale	Murphy	Licensing & Regulatory Panel	Myton & Heathcote	Conservative	3	3
Kristie	Naimo	Council	Brunswick	Labour Party	8	8
Kristie	Naimo	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Brunswick	Labour Party	1	1
Kristie	Naimo	Overview and Scrutiny Committee	Brunswick	Labour Party	9	10
Kristie	Naimo	Planning Committee	Brunswick	Labour Party	14	14
Mary	Noone	Council	Myton & Heathcote	Conservative	3	3
Mary	Noone	Employment Committee	Myton & Heathcote	Conservative	2	2
Mary	Noone	Finance and Audit Scrutiny Committee	Myton & Heathcote	Conservative	3	3
Mary	Noone	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Myton & Heathcote	Conservative	1	1
Stef	Parkins	Health Scrutiny Sub-Committee	Crown	Labour Party	3	5
Stef	Parkins	Council	Crown	Labour Party	8	8
Stef	Parkins	Employment Committee	Crown	Labour Party	5	5
Stef	Parkins	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Crown	Labour Party	1	1
Stef	Parkins	Overview and Scrutiny Committee	Crown	Labour Party	9	10
Peter	Phillips	Executive	Budbrooke	Conservative	10	11
Peter	Phillips	Council	Budbrooke	Conservative	7	8
Colin	Quinney	Finance and Audit Scrutiny Committee	Leam	Labour Party	12	12
Colin	Quinney	Council	Leam	Labour Party	8	8
Colin	Quinney	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Leam	Labour Party	1	1
Colin	Quinney	Licensing & Regulatory Committee	Leam	Labour Party	3	5

Colin	Quinney	Health Scrutiny Sub-Committee	Leam	Labour Party	4	5
Colin	Quinney	Licensing & Regulatory Panel	Leam	Labour Party	6	6
Pamela	Redford	Council	Stoneleigh & Cubbington	Conservative	7	8
Pamela	Redford	Health Scrutiny Sub-Committee	Stoneleigh & Cubbington	Conservative	4	5
Pamela	Redford	Housing Appeals Review Panel	Stoneleigh & Cubbington	Conservative	0	0
Pamela	Redford	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Stoneleigh & Cubbington	Conservative	0	1
Pamela	Redford	Licensing & Regulatory Committee	Stoneleigh & Cubbington	Conservative	4	5
Pamela	Redford	Overview and Scrutiny Committee	Stoneleigh & Cubbington	Conservative	6	10
		Licensing & Regulatory Panel	Stoneleigh & Cubbington	Conservative	4	4
Alan	Rhead	Council	Budbrooke	Conservative	7	8
Alan	Rhead	Employment Committee	Budbrooke	Conservative	3	5
Alan	Rhead	Finance and Audit Scrutiny Committee	Budbrooke	Conservative	9	12
Alan	Rhead	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Budbrooke	Conservative	1	1
Alan	Rhead	Standards Committee	Budbrooke	Conservative	1	2
David	Shilton	Council	Park Hill	Conservative	8	8
David	Shilton	Executive	Park Hill	Conservative	9	11
Amanda	Stevens	Council	Manor	Conservative	5	8
Amanda	Stevens	Licensing & Regulatory Committee	Manor	Conservative	3	5
Amanda	Stevens	Planning Committee	Manor	Conservative	13	14
Amanda	Stevens	Licensing & Regulatory Panel	Manor	Conservative	4	4

Andrew	Thompson	Council	Newbold	Conservative	5	8
Andrew	Thompson	Finance and Audit Scrutiny Committee	Newbold	Conservative	10	12
Andrew	Thompson	Housing Appeals Review Panel	Newbold	Conservative	0	0
Andrew	Thompson	Joint meeting of the Overview & Scrutiny and Finance & Audit Scrutiny Committees	Newbold	Conservative	1	1
Barbara	Weed	Council	Leam	Labour Party	8	8
Barbara	Weed	Housing Appeals Review Panel	Leam	Labour Party	1	1
Barbara	Weed	Licensing & Regulatory Committee	Leam	Labour Party	3	5
Barbara	Weed	Planning Committee	Leam	Labour Party	12	14
Barbara	Weed	Licensing & Regulatory Panel	Leam	Labour Party	9	9
Peter	Whiting	Executive	Arden	Conservative	9	11
Peter	Whiting	Council	Arden	Conservative	8	8