Overview and Scrutiny Committee
Work Programme 2016

12 January 2016

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Housing – Adaptations for people with disabilities – to consider whether to set up a Task & Finish Group to streamline the assessment process	Suggestion made by Councillor Mrs Falp – O & S 8 April 2015					

Work Programme Items listed as separate items on the Agenda:

Item 3c – To note the minutes of the last Health Scrutiny Sub-Committee
Item 5 – Portfolio Holder Update
Item 6 – Update on the Development of the Council's Car Parking Strategy
Item 7 – Proposed "Vision" for Royal Leamington Spa Town Council
Item 8 – Coventry & Warwickshire LEP Update
Item 9 – LGA District Council's Network
Member Training Session on Work Programming

9 February 2016

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Sales & Lettings Boards – report on action taken to control the proliferation of sales and lettings boards and analysis on reported incidents – see minutes November 2015	November 2015	Report	Rajinder Lalli			
CWLEP – Verbal Update	O & S July 2015	Briefing	Councillor Mobbs		5 April 2016	
Holding Portfolio Holders to account – Health & Community Protection	30 June 2015	Report / Q & A	Councillor Grainger		9 February 2017	Annually
Health Scrutiny Sub-Committee Minutes					5 April 2016	

8 March 2016

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
Holding Portfolio Holders to account	30 June 2015	Report / Q & A	Councillor Mobbs		8 March 2017	Annually

5 April 2016

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
End of Term report	Mandatory	Written report	Committee Services		5 April 2016	
CWLEP – Verbal Update	O & S July 2015	Briefing	Councillor Mobbs		Next O & S Meeting following: 23 May, 25 July, 10 October, 28 November	
Children's Champions – End of Year Report	Council recommendation	Written report	Bill Hunt and Member Children Champions		April/May 2016	
Review Pre-application Charging Regime for Development Proposals	Executive 1 July 2015 – Minute 9	Report	Tracy Darke		April 2016	Every three months
Review Pre-application Charging Regime for Development Proposals	Executive 1 July 2015 – Minute 9	Report	Tracy Darke		July/August 2016	Every three months
Health Scrutiny Sub-Committee Minutes					TBA	

Future Items or Dates to be Agreed 2016 onwards

Title	Where did item originate from	Format	Lead Officer	Membership of Task & Finish	Next report date if applicable	Completion date
National Association of Councillors Report – and decide if further action required.	November 2015	Report	Councillor Coker			
Review of Taxi Token Scheme – See Health Scrutiny Minutes October 2014 and November 2014	Health Scrutiny Sub-Committee October and November 2014	TBA	TBA		TBA	Deferred until the arrangements for Health Scrutiny have been agreed.
Health Scrutiny – Resolve whether to continue with a sub-committee and if so, re-confirm the sub-committee's standing orders and appoint membership.		Written Report			May 2016	Annually
Local Plan Infrastructure Delivery Plan	30 June 2015	Report	Tony Ward/Dave Barber		TBA	Quarterly update once the Local Plan has been agreed.
Social Value in Procurement & what is happening about this in the Council update report.	29 September 2015	Report	Mike Snow		May 2016	

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Current arrangements for Crime and Disorder Scrutiny	Mandatory	Verbal briefing and discussion	Pete Cutts		May 2019 – New Council	
CWLEP update	30 June 2015	Verbal Report	Councillor Mobbs		BH to provide a copy of the Board Meeting Dates to LD	Quarterly if an update is available
Holding Portfolio Holders to account – Development Services	30 June 2015	Report / Q & A	Councillor Cross		Early September 2016	Annually
Holding Portfolio Holders to account – Cultural Services	30 June 2015	Report / Q & A	Councillor Gallagher		Late September 2016	Annually
Holding Portfolio Holders to account - Finance	30 June 2015	Report / Q & A	Councillor Whiting		November 2016	Annually
Holding Portfolio Holders to account – Housing & Property Services	30 June 2015	Report / Q & A	Councillor Philips		December 2016	Annually
Outside appointments Report – Annual statement of the work undertaken by the Body	O & S September 2013	Written report	Lesley Dury		November 2016	Annually
Holding Portfolio Holders to account – Neighbourhood Services	30 June 2015	Report / Q & A	Councillor Shilton		January 2017	Annually