St. Mary's Lands – Delivery Plan
Project Coordination & Key Deliverables

June 2017

General Duties:

- Liaison and attendance at the Working party Meetings, helping to prepare agendas and minute taking
- Maintain an overall programme with critical paths and link to funding draw down
- Maintain an overall risk log and undertake key stage reviews
- Provide a point of liaison between stakeholder groups and individual projects as these develop.

Specific duties with regards each project proposal:

Ref.	Project	Progress Summary
1.0	**Completion of the 10-year Masterplan** **Key Aims -**	• The current fee arrangement covers the production of the master plan but not any protracted discussions should these arise. Plincke would be retained to provide extra support in any on-going discussions.
2.0	**Update the Management & Maintenance Plan (MMP)** Including opportunities to increase site biodiversity.	• Plincke's current role is facilitate a review of the MMP but not to draft the amendments beyond the initial stakeholder meetings to discuss what needs to be updated • It is clear that fairly extensive changes are required to the plan that take into consideration increasing biodiversity (a key consultation outcome) alongside increased use as a destination park with a broader events agenda. • The MMP may also need to address significant changes to the golf course and club house redevelopment • The increased role would allow for writing the updated MMP and linking it to the revised master plan vision.
3.0	**Cycle Way Connections (Sustrans National Cycle Route no 41):** Hampton Street by-pass / Saltisford Brook. Phase 1, 'Permissive' route via the Racecourse to main entrance Phase 2, Saltisford Brook continuation.	• There is a need for on-going project coordination and a small design input, which could be picked up cost effectively rather than a separate tender • Some on site management may be required with regards delivery of the works
04	**Extension to Saltisford Brook Car Park**	• Maintaining continuity with Bread and Meat Close residents is important here and some further design development needs to be picked up to test options • A workshop and site visit to review screening and parking alignment may be needed • If agreed, a small tender package and site monitoring needs to be put together
05	**Main entrance**	• Planning application has approved but there are planning

	improvements Including uniform entrance signage, public realm and replacement of unsightly buildings.	conditions to discharge • Tenders for the external works have been sought and there will be a need for on-site supervision of the contract works • Section 184 Highways agreement needs to be prepared to enable the works on adopted highways to take place.
06	**Improvements to Hill Close Gardens frontage**	• Unlikely to involve significant additional work beyond liaison over tree thinning entrance design options.
07	**Footpath and Signage Improvements** Phase 1: Hampton Road / Gog Brook Phase 2: Wider site area	• A number of small scale projects will need detailing and tendering • The Gog Brook works require site management.
08	**Benches and Bins**	• Site furniture designs to be worked up for final approval and tendered • Site contract management of a number of small contarct elements
09	**Hampton Road Attenuation Pond / Flood Mitigation Measures**	• WDC are seeking clarification over who the responsible authority is for maintaining flood schemes • No further works envisaged.
10	**Reservoir Enhancement, Jubilee Wood**	• Site meeting with local bird watching group being arranged and design proposals need to be developed and costed • Tender and implementation if agreed
11	**Jubilee Woodland Improvements**	• Included in the above.
12	**Increase Caravan Club Capacity**	• Liaison as required to ensure compatibility with the master plan
13	**Re-surfacing of Gravel Long Stay Parking Bays**	• Subject to a separate fee agreement depending on the extent of future works
14	**MUGA at Racing Club Warwick (RCW)**	• No role envisaged.

15	**RCW Club House refurbishment**	• No role envisaged.
16	**Play Area adjacent to RCW**	• WDC looking into design in-house, meeting with Jonathan Huxley being set up. Define any further brief / input following that meeting.
17	**Corp of Drums Building Refurbishment**	• No role envisaged.
18	**Golf Driving Range Improvements, including car parking**	• Outline scheme options for future improvements, such as parking and bunding.
19	**Golf Centre Club House Replacement**	• Assist with forming the building brief and planning context.
20	**Access to Public Toilets**	• Coordination between the Golf Centre and WDC Property Services • Signage and access strategy.
21	**Improve Drainage to Playing Fields**	• Coordinate potential drainage improvement package to establish site options and costs.
22	**Potential Hotel Location**	• Assist in the preparation of a planning brief with regards form and massing constraints.