Appendix 8 - Risk Register - Proposed Shared Path, Abbey Fields

REF	DATE RAISED TO WK Date raised	RISK OWNER	RISK TITLE	RISK DESCRIPTION	CONFIDENTIAL	RISK EXPOSURE	RAW RISK RATING LIKELIHOOD	IMPACT	OVERALL RISK RATING	RISK CONTROL MEASURES	EFFECTIVENESS OF CONTROL MEASURES	RISK CONTROL ACTIONS(S)	CURRENT RISK RATING LIKELIHOOD	IMPACT	OVERALL RISK RATING	PROGRESS/COMMENTS	NEGATIVE OR OPPORTUNITY RISK	RISK SOURCE	REVIEW	RISK RESPONSE	RISK STATUS	NOTES
1	22-Sep-25	Graham FS	Governance	If there are conflicting priorities with WCC. Differing political agendas could delay or prove change	No	The Toucan Crossings could potentially be affected	3	2	6	Ongoing liaison with WCC.	Partially Effective	WDC/WCC	3	3	9	WCC have been partners with this initiative from the start, and it meets a lot of their current policies and strategies.	Negative	Political		Accept	Open	
2	22-Sep-25	Graham FS	Governance	If Scheduled Monument Consent from Historic England is refused	No	A failure to obtain Historic Monument consent would prevent the shared path from happening	3	5	15	There has been routine liaison with Historic England since the beginning of the initiative and the route identified in this report, has in principle been agreed by Historic England.	Fully Effective	Graham FS	2	5	10		Negative	Legislative		Accept	Open	
3	22-Sep-25	Graham FS	Governance	If Planning Permission is refused	No	The initiative could be halted until a revised application could secure permission	3	5	15	Ongoing liaison with colleagues in Planning and knowing what they require	Fully Effective	Graham FS & Planning colleagues	2	5	10		Negative	Legislative		Accept	Open	
4	22-Sep-25	Graham FS	Finance	If earmarked/secured funds do not cover the capital cost	No	The project will cease	2	5	10	The latest estimate on the cost of the installation of the path if approved is £257,000 (subject to further design work). Currently there is a £160,000 from the General Fund and £600,000 from the Section 106 Air Quality budget available. This provides a potential budget of £760,000. We will need to procure a final set of design drawings. Although in principle Historic England are accepting of the proposed route and the design is "a no dig construction" there will need to an archaeologist on site during the build. A contingency of 25% of the total will need to be factored into the calculations that should cover any cost increases/delays. Therefore should be a financial contingency of £64,250 set aside.	Partially Effective	Graham FS & Finance colleagues	1	5	5		Negative	Financial		Accept	Open	
5	22-Sep-25	Graham FS	Finance	If design changes during detailed design led to increase in cost	No	Project would have to potentially use the contingency funding	4	3	12	As above	Partially Effective	Graham FS & Finance colleagues	4	3	12		Negative	Financial		Avoid	Open	
6	22-Sep-25	Graham FS	Finance	If WCC do not have the capital budget for the planned Toucan Crossings to provide greater connectivity with the rest of Kenilworth	No	If the proposed shared path is approved then the connectivity benefits to the wider Kenilworth area will be lost	3	4	12	If recommendations from this report agreed, WCC will commit to obtaining an appropriate grant for the installation of the Toucan Crossings. Although it would reduce the connectivity of the proposal if the Toucan Crossings were delayed or not installed, the proposed shared path can still be beneficial. The estimated cost of both Toucan Crossings is approximately £280,000. There could be potential collaboration of funds between interested parties to ensure Toucan Crossings can be built. WDC will not financially commit to the proposed shared path until it is confirmed that WCC have the approval and finances to complete the crossings	Fully Effective	Graham FS & WCC	2	4	8		Negative	Financial		Avoid	Open	
7	22-Sep-25	Graham FS	Reputational	If there is community resistance to the potential approval of the shared path.The public consultation indicated that a significant proportion of those that completed the questionnaire did not want the shared path to go ahead	No	The Cabinet Committee do not approve the proposed plans	3	5	15	There was a 6-week consultation process with residents. There has been ongoing consultation with the Chairs of Friends of Abbey Fields and Kenilworth Town Council. Due to sensitivity of the path around the swimming pool, additional work will be undertaken to look at the control measures to minimise any potential conflict between different users around the swimming pool	Partially Effective	Graham FS, WDC Media Team	2	5	10		Negative	Political		Accept	Open	
8	22-Sep-25	Graham FS	Delivery	When the proposed structural integrity of the current footbridge across Finham Brook is undertaken it reveals work is needed to be undertaken. Do not want path to be approved and installed, only to realise that work is needed on bridge	No	There is the potential that following an audit, the bridge may need some repairs undertaken	2	2	4	It is due to be assessed by a procured contractor via WDC Assets. A date is not known at present, but it maybe necessary to get the bridge independently assessed if approval given and timescales dictate	Fully Effective	Graham FS & Assets	2	2	4		Negative	Contractor		Accept	Open	
9	22-Sep-25	Graham FS	Delivery	If there is infrastructure inconsistency across the length of the proposed path. Due to the nature of the route there are variations in the width and type of shared path across Abbey Fields. The Access Road and path around the swimming pool are being built by contractors associated with the pool, whilst the path between Borrowell Lane and Finham Brook will be built if approved	No	The change in infrastructure details may increase the potential of conflict between different users	3	3	9	The width of the path around the swimming pool is restricted and it will need control measures, i.e. signage etc. to minimise any conflict	Partially Effective	Graham FS	2	3	6		Opportunity	Environmental		Contingent Plan	Open	
10	22-Sep-25	Graham FS	Delivery	If following advice from Legal around the Bye-Laws appropriate measures are not put in place to ensure the proposed path meets the legislative requirements. Following consultation with Legal it has been advised that if the proposed shared path is specifically highlighted to users, then cycling will be allowed. However, that will only be for the specified route and the intention is not to allow cycling across the rest of Abbey Fields	No	The permission to cycle across the prescribed route will encourage cyclists to use the other paths within Abbey Fields	4	2	8	If approved the shared path will need to be clearly marked and equally clarity provided for the rest of Abbey Fields as cycling will not be allowed on the other paths	Partially Effective	Graham FS	3	2	6		Negative	Environmental		Reduce	Open	
11	22-Sep-25	Graham FS	Delivery	If the Restricted Covenants on Abbey Fields either delay or prohibit the proposed shared path	Yes	There is the potential that someone could challenge the fact that the Covenants prevent the proposed path across Abbey Fields	3	5	15	Legal advice has been sought	Partially Effective	Graham FS	2	5	10		Negative	Legislative		Reduce	Open	
12	22-Sep-25	Graham FS	Delivery	If the project management complexity creates coordination challenges.	No	Different elements of the project get muddled and occur in wrong sequence	2	2	4	Named Officers within Climate Change team at WDC will act as the main point of contact covering all the necessary challenges	Partially Effective	Graham FS	2	2	4		Negative	Capacity		Reduce	Open	
13	22-Sep-25	Graham FS	Delivery	If the shared route is not being completed in its entirety.	No	Cabinet Committee will not approve the recommended report on control measures for the path around the swimming pool	4	3	6	The recommendation within this report is for a through route across Abbey Fields, however a viable alternative is for the Swimming Pool to act as the destination, with no through cycling allowed	Fully Effective	Graham FS	2	3	6	Although the recommendation is for a through route for the shared path, the swimming pool acting as a destination point, means the shared path will still occur	Opportunity	Political		Contingent Plan	Open	
14	22-Sep-25	Graham FS	Delivery	If during the installation of the shared path, archaeological remains are discovered, that delay or prevent the project	No	The whole of Abbey Fields is a Scheduled Monument and any finds could stop the initiative	3	4	12	An archaeological desk top survey has already been produced and shared with Historic England and that indicated that there was nothing of significance underneath the route of the proposed path. There will be requirement for an archaeologist to be on site during the installation, and the construction of the path is described as "no-dig" minimising any disturbance to the ground	Fully Effective	Graham FS	2	4	8		Negative	Environmental		Accept	Open	
15	22-Sep-25	Graham FS	Delivery	If there are lack of resources within the Climate Team	No	Lack of resources within the team could impact on the project both from a programme and quality perspective	3	4	12	A successful extension to Project Officer's role through to April 2026	Fully Effective	Graham FS	2	4	8	Approval given to extension on 22 Sep 25	Negative	Capacity		Accept	Open	